

DISCOVERY MIDDLE SCHOOL BANDS
REQUEST FOR EXCUSED ABSENCE FORM 2017-18

NAME _____ PHONE _____

SECTION _____

DATE(S) TO BE
EXCUSED _____

REASON FOR REQUEST:

Student signature: _____

PARENT Signature: _____

This form is for conflicts outside the school day. As a reminder, this request must be given to the Mr. Whitlock *IN PERSON* at least TWO WEEKS in advance and must fall within the following criteria:

Absences and tardies from rehearsals outside of the school day may be excused for the following situations:

- a. Medical emergency or personal injury (with note from doctor or parent **AND** parental phone call to 416-7960)
- b. Death in the family
- c. Religious holiday*
- d. Special Circumstance* (as determined by director through prior communication with and from the parents)

*These MUST be approved by Mr. Whitlock at least TWO WEEKS in advance.

(For Office Use Only)

Absence is:

_____ Excused

Student: _____

_____ Unexcused

Unexcused absences may result in academic action or possible dismissal from the band program.